

The Bath County School Board met in a Close-out Meeting on Monday, June 26, 2017 at 10:00 A.M. at School Administration Building.

PRESENT:

Mr. Bryan J. Secoy, Board Chairman
Mr. Eddie H. Ryder, Board Vice-Chairman
Mr. Roy W. Burns, Board Member
Mrs. Rhonda R. Grimm, Board Member
Mrs. Catherine D. Lowry, Board Member

Mrs. Carlyn Sue F. Hirsh, Superintendent and Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Secoy, Board Chairman, called the meeting to order at 10:00 a.m. with all members present. **16-17: 322**
CALL TO ORDER

On motion by Mr. Burns and seconded by Mrs. Lowry, the Board (5-0 vote) approved the agenda as presented. **16-17: 323**
APPROVE OR
AMEND AGENDA

Mr. Geoff Hamill, The Recorder, congratulated Hunter Brown, BCHS student as Baseball Player of the Year and Kes Phillips as Baseball Coach of the Year. **16-17: 324**
PUBLIC COMMENTS

On motion by Mr. Ryder and seconded by Mr. Burns, the Board (5-0 vote) approved the consent agenda as presented: **16-17: 325**
APPROVE
CONSENT AGENDA

- **Minutes**
 June 6, 2017 Regular Meeting, June 13, 2017 Called Meeting
- **Reports**
Attendance
 May 2017 ADM: BCHS 214.71, MES 135, VES 175 for a total of 524.71.
 June 2017 ADM: BCHS 214, MES 135, VES 175 for a total of 524.
Cafeteria, May 2017
Maintenance, June 2017
Transportation, June 2017

Mrs. Hirsh updated the Board on training requirements including hands-on-practice, in Emergency First Aid, CPR and AED for teacher licensure, initial or renewal. Similar training is also required for students, beginning with first-time ninth grade students in 2016-2017, in order to earn a Standard or Advanced Diploma. Mrs. Hirsh said bus drivers are required to have First Aid, CPR and AED certifications as well. Mrs. Hirsh outlined a plan to certify two staff members as American Heart Association trainers in order to meet required DOE and DOT requirements. She noted the purchase of an additional AED at each school. **16-17: 326**
FIRST AID, CPR AND
AED TRAINING
REQUIREMENTS FOR
STAFF AND STUDENTS

Mr. Justin Rider, Business Manager, presented an overview of the expenditure summary and reconciled June 2017 revenue summary. Unspent funds in the general school fund totaled \$145,292.96 and \$11.17 in food service funds for a total of \$145,304.13. Mr. Rider said the payment in lieu of taxes had not been received and he anticipated receipt of the payment by Friday, June 30. Mr. Rider said we were able to purchase items on the CIP including a school bus, replacement of VES and BCHS chillers.

**16-17: 327
FISCAL YEAR
CLOSE-OUT**

An overview of expenditure summary for June 2017 and a reconciled revenue report were provided for Board review. General Fund Payroll - 72186-72197, 72198-72209, 72210-72220, 72221-72231, 72232-72242, 72243-72253 Bills – 72254-72374, Direct Deposit - 2263-2266, 2267-2268, 2269-2270, 2271-2272, 2273-2274, Food Service Payroll – 11008-11012, 11013-11017, -11018-11021, 11022-11025, 11026-11029, 11030-11033 Bills – 11034-11041, Direct Deposit - 2263-2266, 2267-2268, 2269-2270, 2271-2272, 2273-2274.

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved payment of claims as presented, and as well as thru mail receipts on the day of the close-out meeting for fiscal year 2016-17, up to the available expenditure balance, and authorized the Superintendent to void and/or issue checks as needed to stay within the budget dependent on revenue information and reconciliation with County Treasurer’s office.

On June 29, 2017, the June 2017 Payroll and Accounts Payable balance for General School Fund was \$141,942.72 and School Food Service balance was \$11.17 for a total of \$141,953.89. See attachment “A” for an updated Summary of Budget and Expenditures for June 2017 and a reconciled June 2017 Revenue Summary.

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) approved the following VSBA policies in a 2nd reading: BBE, BBFA (Option 1), BDA, BDB, BDC, BDCA, BDD, BDDA, BDDC, BDDG, CBCA (Optional), DJG, EBBB, EEA, EEAC, GAH, GBEB, GC, GCCB (Option 1), GCPD, IA, IGAD, IGAH, IGAJ, IGBC, IGBF, IGBI, IICB/IICC, JECA, JED, JFC-R (Option 2), JGDA, JHCD, JRCA, KBA, KBA-E, LBD, and LC.

**16-17: 328
VSBA POLICIES
2ND READING**

BACKGROUND INFORMATION

Paid Lunch Equity (PLE):

U.S. Department of Agriculture (USDA) regulations (7 CFR 210.14(3)) require school food authorities (SFAs) participation in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. There are two ways to meet this requirement: 1) through the prices charged for “paid” meals or 2) through other non-federal sources provided to the nonprofit school food service account. SFAs are required to annually review the paid lunch revenue to assure compliance with the paid lunch equity provision.

Local food service funds, \$1,375.71, will be utilized to meet equity requirements and prevent an increase in student meal prices for the 2017-2018 academic year.

**16-17: 329
PAID LUNCH EQUITY
(PLE) AND ADULT MEAL
PRICES FOR 2017-2018**

Adult Meal Prices:

Adults have been paying \$2.75 for lunch. The minimum price of an adult lunch should reflect the highest price charged for full pay students plus the USDA donated food value per meal, the State reimbursement rate, and the reimbursement for full pay student meal. The minimum to charge would be \$2.86 based on 2016-2017 figures. During the School Nutrition Review it was stated that adult lunch prices were too low. Adults are served the same size portions as students in grades 9-12.

On motion by Mr. Burns and seconded by Mr. Ryder, the Board voted (5-0) to not increase 2017-2018 student lunch prices (Pre-K to Grade 5 - \$1.65 & Grades 6-12 - \$1.90) but to increase adult lunch price from \$2.75 to \$3.00.

**16-17: 329 (Con't.)
PAID LUNCH EQUITY
(PLE) AND ADULT MEAL
PRICES FOR 2017-2018**

In an effort to better serve reduced price students in all three schools, Mrs. Shifflett, Food Service Director, recommended free breakfast and lunch for reduced meal eligible students. Parents are encouraged to complete free/reduced eligibility applications. Upon submission of application by parent, students receiving reduced status will not be charged for reimbursable meals in the upcoming year. All ala carte items must be paid at time of purchase, either through cash on hand or on account.

On motion by Mr. Ryder and seconded by Mrs. Grimm, the Board (5-0 vote) approved free breakfast and lunch for reduced meal eligible students.

**16-17: 330
FREE MEALS FOR 2017-
2018 REDUCED PRICE
STUDENTS**

On May 18, 2016, Mrs. Hirsh and School Board members participated in Board Development Training provided by VSBA. Mrs. Hirsh asked School Board members to view their calendars to schedule a follow-up training and noted that all members are required to be in attendance. On motion by Mrs. Grimm and seconded by Mr. Burns, the Board (5-0 vote) selected September 12 & 26 and October 5 & 10 as possible dates.

**16-17: 331
BOARD
DEVELOPMENT
TRAINING**

Informational items for Board members included: Shenandoah Valley Head Start Consortium & Early Head Start – Child Care Partnership 2015-2016 annual report, 2017 VDOE Accountability Reports timeline, and a letter from DOE regarding the recent School Nutrition Program Review conducted on May 22-24, 2017 of district schools.

**16-17: 332
ITEMS FOR BOARD
MEMBERS**

There were no comments.

**16-17: 333
PUBLIC COMMENTS**

Mrs. Grimm

- thanked everyone for attending the meeting.

Mr. Secoy

- “we have survived another school year”.

**16-17: 334
ITEMS BY BOARD
MEMBERS**

On motion by Mrs. Grimm and seconded by Mr. Burns, the Board (5-0 vote) convened in a closed meeting at 10:47 a.m. to review student discipline reports and conduct an interview. 16-17: 335
CLOSED MEETING

On motion by Mr. Burns at 10:30 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 16-17: 336
CERTIFICATION OF
CLOSED MEETING

There was no action taken following closed meeting. 16-17: 337
ACTION FOLLOWING
CLOSED MEETING

On motion by Mr. Burns at 1:30 p.m., the Board adjourned the meeting. 16-17: 338
ADJOURNMENT

Attachment: A – June 2017 Summary of Budget/Expenditures and reconciled Revenue Summary



BRYAN J. SECOY, CHAIRMAN



CARLYN SUE F. HIRSH, CLERK

BATH COUNTY PUBLIC SCHOOLS

**GENERAL SCHOOL FUND
SUMMARY OF BUDGET AND EXPENDITURES**

June 2017 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
Instruction	\$7,052,225.00	\$1,667,113.94	\$1,268,383.84	\$256,965.58	\$0.00	\$141,764.52
Administration	\$526,614.00	\$86,103.78	\$65,186.33	\$20,878.90	\$0.00	\$38.55
Transportation	\$1,010,833.00	\$207,866.75	\$129,219.57	\$78,609.32	\$0.00	\$37.86
Maintenance	\$1,553,895.84	\$348,769.66	\$46,623.86	\$302,107.91	\$0.00	\$37.89
Technology	\$352,967.00	\$65,534.53	\$13,970.95	\$51,499.68	\$0.00	\$63.90
Total	\$10,496,534.84	\$2,375,388.66	\$1,523,384.55	\$710,061.39	\$0.00	\$141,942.72

**SCHOOL FOOD SERVICE FUND
SUMMARY OF BUDGET AND EXPENDITURES**

June 2017 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
School Food Service	\$650,990.00	\$121,407.48	\$86,084.41	\$35,311.90	\$0.00	\$11.17

**GENERAL SCHOOL FUND AND SCHOOL FOOD SERVICE FUND
SUMMARY OF BUDGET AND EXPENDITURES**

June 2017 Payroll and Accounts Payable

	Total Budget	Prior Balance	Payroll	Accts. Payable	Void Checks	New Balance
Budget Summary	\$11,147,524.84	\$2,496,796.14	\$1,609,468.96	\$745,373.29	\$0.00	\$141,953.89

BATH COUNTY PUBLIC SCHOOLS FY 2016-2017

REVENUE SUMMARY

June 2017 Revenue Report RECONCILED

Description	Budgeted Revenue Amount	Prior Revenue Total	Current Month Revenue	Year To Date	Current Revenue Status
STATE FUNDS:					
State Sales Tax	614,982.00	547,266.06	51,663.58	598,929.64	-16,052.36
Basic State School Fund	646,140.00	587,770.91	37,423.09	625,194.00	-20,946.00
Free/Rental Textbook Systems	11,637.00	10,559.56	926.44	11,486.00	-151.00
Vocational SOQ	51,728.00	46,938.93	4,118.07	51,057.00	-671.00
Career and Technical Education	29,697.00	2,543.16	22,368.71	24,911.87	-4,785.13
Special Education SOQ	72,504.00	65,791.82	5,771.18	71,563.00	-941.00
Gifted Education SOQ	5,300.00	4,809.81	421.19	5,231.00	-69.00
Remedial Education SOQ	15,264.00	13,851.23	1,214.77	15,066.00	-198.00
VRS Instructional	75,896.00	68,869.84	6,041.16	74,911.00	-985.00
Social Security Instructional	36,782.00	33,376.83	2,928.17	36,305.00	-477.00
Group Life Instructional	2,544.00	2,308.11	202.89	2,511.00	-33.00
Enrollment Loss	0.00	75,000.00	0.00	75,000.00	75,000.00
At Risk	12,750.00	10,431.81	2,167.19	12,599.00	-151.00
K-3 Class Size	12,722.00	11,396.45	2,532.55	13,929.00	1,207.00
Technology - VPSA	128,000.00	0.00	50,326.00	50,326.00	-77,674.00
Remedial Summer School	2,705.00	3,264.00	544.00	3,808.00	1,103.00
Reading Intervention	2,612.00	3,205.63	712.37	3,918.00	1,306.00
Homebound	731.00	769.87	118.45	888.32	157.32
ESL	905.00	1,163.49	129.51	1,293.00	388.00
Compensation Supplement	9,302.00	0.00	0.00	0.00	-9,302.00
SOL Algebra Readiness	1,342.00	1,098.00	244.00	1,342.00	0.00
Individual Student Alt. Ed. Program	7,859.00	7,007.89	1,410.37	8,418.26	559.26
Supplemental Lottery Per Pupl Amt	5,557.00	4,549.91	949.09	5,499.00	-58.00
Project Graduation	0.00	5,056.67	1,011.33	6,068.00	6,068.00
Teacher Mentor	452.00	689.29	153.17	842.46	390.46
Virtual Advance Placement	0.00	92.16	0.00	92.16	92.16
National Board Certification Bonuses	5,000.00	5,000.00	0.00	5,000.00	0.00
Foster Care	0.00	26,088.60	15,775.98	41,864.58	41,864.58
School Security Equipment Grant	11,377.00	11,377.00	0.00	11,377.00	0.00
TOTAL STATE FUNDS	1,763,788.00	1,550,277.03	209,153.26	1,759,430.29	-4,357.71
FEDERAL FUNDS:					
Title I-A Remediation	73,600.00	88,486.52	0.00	88,486.52	14,886.52
Title II-A (Eisenhower Funds)	30,000.00	23,069.45	0.00	23,069.45	-6,930.55
Title III	1,500.00	1,543.16	0.00	1,543.16	43.16
Title VI-B FT & Preschool	105,000.00	128,494.50	0.00	128,494.50	23,494.50
Medicaid	20,000.00	85,966.78	18,486.63	104,453.41	84,453.41
Forest Reserve Funds	77,961.84	77,961.84	0.00	77,961.84	0.00
Vocational Education (Perkins)	9,000.00	8,438.68	0.00	8,438.68	-561.32
Rural Education Achievement Pro.	44,000.00	14,211.80	0.00	14,211.80	-29,788.20
Payment in Lieu of Taxes	134,500.00	0.00	134,500.00	134,500.00	0.00
TOTAL FEDERAL FUNDS	495,561.84	428,172.73	152,986.63	581,159.36	85,597.52
OTHER FUNDS:					
Rebates & Refunds	5,000.00	671.95	0.00	671.95	-4,328.05
GED	500.00	0.00	0.00	0.00	-500.00
Auction	1,500.00	647.50	0.00	647.50	-852.50
Facility Use	1,000.00	480.00	0.00	480.00	-520.00
Non Recurring Revenue	1,000.00	0.00	0.00	0.00	-1,000.00
TOTAL OTHER FUNDS	9,000.00	1,799.45	0.00	1,799.45	-7,200.55
Total Gen. Fund - w/o Co. Contrib.	2,268,349.84	1,980,249.21	362,139.89	2,342,389.10	74,039.26
County Funds	8,228,185.00	8,228,185.00	0.00	8,228,185.00	0.00
SCHOOL FOOD SERVICES:					
State School Food Ser.Fund	5,600.00	5,723.92	717.07	6,440.99	840.99
Federal Sch.l Food Ser.Fund	147,500.00	152,231.75	16,522.33	168,754.08	21,254.08
Cash Receipts	136,580.00	118,693.17	2,527.84	121,221.01	-15,358.99
County Appropriation	361,310.00	361,310.00	0.00	361,310.00	0.00
TOTAL SCHOOL FOOD SERVICES	650,990.00	637,958.84	19,767.24	657,726.08	6,736.08